关于做好暑期学生离校返乡工作的通知

各专业院系：

为切实统筹做好暑期学生离校返乡工作，确保学生有序离校、安全出行，现将具体要求通知如下：

1. 按照学校通知要求，期末考试结束后即可离校。
2. 各专业院系做好离校及暑假期间安全教育工作，并做好安全教育记录。离校前，组织学生打扫好寝室及包干区域卫生，做好寝室及公共储物间的安全措施，锁好门窗。
3. 学生离校时做好个人人身、财产的安全防护。
4. 各种专业院系要加强值班值守，对留校执勤学生加强管理与关心关爱。
5. 各专业院系于6月20日下午17时前上报《学生离校统计表》《学生留校情况统计表》发至警务科刘道生OA。

学生处

2023年6月16日

附件一：《学生离校统计表》

附件二：《学生留校情况统计表》

附件一：

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| --- | --- | --- | --- | --- | --- | --- |
| 学生离校情况统计表 | | | | | | |
| 中队 | 编号 | 姓名 | 联系电话 | 离校时间 | 交通工具 （火车、飞机、私家车、其他） | 目的地 |
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附件二：

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| 学生留校情况统计表 | | | | | | |
| 中队 | 编号 | 姓名 | 联系电话 | 留校时间 | 生源地（居住地） | 留校原因 |
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